

Shri Shivaji Education Society Amravati's DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri. Harshvardhan P. Deshmukh President Shri Shivaji Education Society

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1.4.2

Action Taken Report of the Institution on the Feedback - 2022



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Outward No. - Micro/ 264 /2022

Date:-22/06/2022

Action Taken Report

Reference: - 1. Meeting Notice Dated: - 17/06/2022

2. Meeting held in Council Hall on date:-22/06/2022

3. Agenda: - Enclosed

4. Minutes of Meeting dated :- 22/06/2022

Action taken report on minutes of meeting dated 22/06/2022 of curriculum committee.

Resolution	Action Taken
Biometric attendance of students should be installed.	Proposal for installation of Biometric attendance of students was passed in College Council Committee.
Need to introduce course as Diploma Optometry / B.Sc. optometry/ OTA and Hospital management.	Recommendations and checklist for submission of any agenda for course as Diploma optometry / B.Sc. optometry/ OTA and Hospital management was given.
Students input should be taken while preparing curriculum.	Feedback form made available on college website for students related to curriculum & analysis was done accordingly.

Dr. R.R. Soni

Member-Secretary

Academic cell/Curriculum Committee

Dr. P.R. Bhise Chairman

Academic cell/Curriculum Committee

Copy to:

1. Hon'ble Dean, for Information and necessary action.

Chairperson - Criteria No. T NAAC Steering Committee

Dr. P. D. M. M. C. Amravati





SHRI SHIVAJI EDUCATION SOCIETY, AMRAVATI'S Dr. Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College



Dr. Anil T. Deshmukh M.D. (Pathology) DEAN



Harshvardhan P. Deshmukh PRESIDENT

Office: Tel. (0721) 2552353

Out. No. PDMMC/EST/ 5902 /2022

Date: - 21.07.2022

Minutes of the Meeting

The joint meeting of "College Council & Hospital Committee" was held on Wednesday, 20th July, 2022 at 4.00 PM in the 'Council Hall' of Dean Office under the Chairmanship of Dean Dr. A. T. Deshmukh.

Following Members of the College Council were present :-

HODs of Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology, Forensic Medicine, Community Medicine, General Medicine, Pediatrics, Dermatology, Respiratory Medicine, General Surgery, Orthopedics, E.N.T., Ophthalmology, Obstetrics & Gynecology, Anesthesiology, Dentistry, Physical Medicine & Rehabilitation, I/c MEU.

Following special invitees were present:-

Medical Superintendent, Dy. Medical Superintendents, Administrative Officer, I/c RHTC, I/c Resident & Interns Hostel, Warden, Boys Hostel, Warden, Girls Hostel, Nursing Superintendent, I/c Repair Section.

Following members were absent :-

Radio-Diagnosis, Emergency Medicine, Warden, Nursing Hostel, Librarian, I/c Centrl Store, I/c Sport.

Following members of Hospital Committee were present :- Medical Superintendent, Dy. Medical Superintendent.

HODs & Unit Incharges :- Dr. A.V. Daphale, Dr. S. G. Vyas, Dr. S. N. Bhasme, Dr. S. H. Verma, Dr. G. R. Dubey, Dr. A. V. Saboo, Dr. S.N.Agrawal, Dr. V. V. Saoji, Dr. G.R. Mundhada, Dr. A. V. Darokar, Dr. V.N. Bijwe, Dr. S. R. Qazi, Dr. A. V. Kharia, Dr. G. N. Pundkar, Dr. R. W. Baitule, Dr.S. K. Kadu, Dr. A. V. Manekar, Dr. K. Y. Vilhekar, Dr. P. S. Junghare, Dr. S. A. Bijwe, Dr. S. A. Karaley, Dr. Vijaya Patil, HOD, Biochemistry, Pathology, Microbiology, P.S.M., Anesthesia, Dentistry, I/c, CCL, I/c Research Lab, I/c, Histopathology, I/c, Hematology, I/c, Blood Bank, I/c CBL, I/c CML, I/c MRS, I/c Medical Store, I/c Repair Section, I/c RHTC, I/c Resident Hostel & Intern Hostel, Warden, Boys Hostel, Warden Girls Hostel, Nursing Superitendent, Assistant Hospital Manager.

Following members were absent :-

Dr. R. M. Mulmule, Dr. S.V. Jaiswal, Dr. R.H. Nistane, HOD, Radio-diagnosis, I/c Cytology, I/c UHTC, Warden, Nursing Hostel, Biomedical Engineer, Engineer, Electrician, Plumber, I/c Central Store, Sanitary Inspector, Technical Expert.

Following points were discussed in the meeting:-

1	At the outset, Chair welcomed all the Members of College Council & Hospital Committee.	
2	Minutes of the 'College Council & Hospital Committee' dated 6 th July, 2022 were confirmed. Action taken on the items was noted. Chair reviewed following points. 4. ObGy PG Inspection of NMC is due & it will be held shortly. 5. NAAC work is going on. Serial Criteria-wise Online Meetings was held in the last week with Dr. Shubhangi Maske Jedhe.	
3	Chair reviewed Hospital data & observed the OPD, IPD & Surgical work. Chair directed the concerned to improve the work as per requirement of NMC.	
4	Chair directed HOD, General Medicine to fix up the responsibility of MICU & ICU and direct the concerned faculty to take daily rounds & solve the problems.	
5	An enquiry was setup against Mr. Manohar S. Tekade , Attendant working in Dean office. Chairman of the Committee Dr. A. G. Kalbande was submitted an enquiry report to the Dean Office on 29.06.2022. As per the recommendations of the committee Mr. Tekade should not be started 7 th pay commission. After discussion House accepted the recommendations of the Committee.	
6	Chair informed about the incident occurred in Boys Hostel on 3rd June, 2022 . During the round of Warden a student K. R. Akhare, (2021 batch) was found smoking cigarette alongwith some prohibited materials. Preliminary enquiry was conducted under the Chairmanship of Dr. V. R. Wasnik, Professor of Community Medicine and Warden; Boys Hostel & Committee recommended fine Rs. 50,000/- (Fifty Thousand). House accepted the recommendation of the committee.	
7	Chair asked Departmental problems, if any: (i) HOD, ObGy informed that a patient was admitted in night and her Hb was very low. At this situation we required Medical Care. Chair directed HOD, Medicine to solve the problems amicably. Chair informed that every department has additional staff & directed the concerned HODs to look into the matter & not to suffer the working of departments. It is observed that most of the time issues escalated due to lack of communication.	
	(ii) Chair directed Medical Superintendent to prepare SOP of Jt. Medical Care and circulate it to all concerned departments.	
	(iii) It is observed that Blood Transfusion Form is signed by I/c Sister. FDA can take objection. Chair directed Incharge Blood Bank Dr. Aashish Tayade to prepare SOP & circulate it for the information of all concerned.	
	(iv) Latest Instruments are available in every department but our staff is unaware. Chair directed HODs to prepare Video Clip/PPP of every facilities available in the Department, so that it can be uploaded on TV available in Hospital premises for the information of visitors as well as patients and their relatives. HODs are requested to provide individual TV for every OPD.	

- NMC Undergraduate Assessment is concerned all the Departments are (v) already been asked to submit information of SAF Form - A & B but information not yet received. All HODs are directed to submit information of their Departments to the Dean Office (Mr.Adsod) before 23rd July, 2022.
- Action taken report of feedback of stakeholders is prepared by College Academic/Curriculum Committee and remedial actions taken to complete the process.

Meeting ended with vote of thanks to the Chair.

Kranger

Chairperson - Criteria No. I NAAC Steering Committee Dr. P. D. M. M. C. Amravati



Dr.P.D.M.Medical College, Amravati.

Copy for information & necessary action to:-

- DEAN Dr Panjabrao Alias Bhausaheb Deshmukh Medical Superintendent, Dr.PDH&RC, Amravati.
- (All Departments morial Medical College, Amravati 2. HOD, Dept. of
- 3. Dy. Medical Superintendent.
- 4. Administrative Officer
- 5. Nursing Superintendent
- 6. I/c Medical Record Section
- 7. I/c Central Store
- 8. I/c Repair Section
- Departments/Sections: Establishment (T) & (NT) / Students 9.



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College Council Meeting Held On 21th July 2022

Item No. 8 - CC/HC: Action taken report of feedback on curriculum of stakeholders.

Resolution No. 8 -CC/HC: After detail discussion on action taken report of feedback on curriculum, remedial action is taken to complete the process.

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Chairperson - Criteria No. <u>L</u> NAAC Steering Committee Dr. P. D. M. M. C. Amrayati



Dean Dr.PDMMC, Amravati



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President Shri Shivaji Education Society

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Outward No. - Micro/ 260 2022

Date: - 17/06/2022

Notice for Meeting of Academic Cell / Curriculum Committee

Meeting of academic Cell/Curriculum Committee will be held on 22 June 2022 in Council meeting Hall under the chairmanship of Dr. P.R. Bhise, on 22/06/2022. All members are requested to attend the same.

Agenda for the Meeting-

- 1. Welcome address by Secretary.
- 2. To read and approve the Minutes of last meeting.
- 3. To discuss about Suggestions and Feedback form from various stake holders.
- 4. To discuss about academic outcome-based parameters.
- 5. To Discuss about Review of Thesis Work of P.G. Students
- 6. To Discuss about progress report and attendance of residents
- To discuss about Basic Course in Biomedical Research(BCBR), Good Clinical Practice (GCP), Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) for P/G. Students.
- 8. To discuss about regarding participation of students in research activities.
- 9. To discuss about facilities for teaching.

Dr. R.R. Soni

Member-Secretary

Academic cell/Curriculum Committee

Dr. P.R. Bhise

Chairman

Academic cell/Curriculum Committee

Copy to

- 1. All members of Academic Cell / Curriculum Committee
- 2. Hon'ble Dean, for Information and necessary action.

DEAN

Dr Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College, Amravati

Chairperson - Criteria No. <u>I</u> NAAC Steering Committee Dr. P. D. M. M. C. Amravati





DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Shri. Harshvardhan P. Deshmukh President

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Outward No. - Micro/ 26 5/2022

Date: - 22/06/2022

Meeting of Academic Cell / Curriculum Committee

Date :- 22/06/2022

Meeting Minutes

Meeting of academic Cell/Curriculum Committee was held on 22/06/2022 in Council meeting Hall under the chairmanship of Dr. P.R. Bhise.

Following members attended the meeting:

1. Dr.P.P.Torkadi

2. Dr.K.A.Bansod

3. Dr.P.R.Tekade

4. Dr.A.K.Jawarkar

5. Dr.A.V.Daphale

6. Dr.N.P.Umale

7. Dr.P.S.Junghare

8. Dr.D.G.Vidhale

9. Dr.A.V.Saboo

10. Dr.S.K.Tiwari

12. Dr.G.N.Pundkar

13. Dr.S.K.Kadu

14. Dr. V.A. Patil

15. Dr.A.A.Tayade

16. Dr.S.H.Verma

17. Dr.R.R.Soni

Following are proceedings of meeting:-

- 1. The meeting was started with the permission of Dr. P.R. Bhise.
- 2. Dr. R.R. Soni, Member secretary welcomed the chairman Dr. P.R. Bhise and all the Members present at the meeting.
- As per Suggestions and Feedback form from various stake holders:-
 - a. Proposal for installation of Biometric attendance of students was passed in College Council Committee.
 - Recommendations and checklist for submission of any agenda for course as Diploma optometry / B.Sc. optometry/ OTA and Hospital management was given.
 - Feedback form made available on college website for students related to curriculum & analysis was done accordingly.
- Chairman Dr. P.R. Bhise highlighted the functioning of academic cell curriculum committee. He informed that as per postgraduate medical Education Regulation, 2000.

Chairperson - Criteria No. _ NAAC Steering Committee Dr. P. D. M. M. C. Amravati



DEAN
Dr Panjabrao Alias Brownsheb Deshmul
Memoriat Meustar Lutiege Amravati

- Every institution undertaking postgraduation training programme shall setup academic cell/curriculum committee.
- Every department undertaking postgraduate training shall have departmental committee to supervise curricular activities and shall maintain the record of activities of PG students.
- 6. Discussion was done on academic outcome-based parameters, (PG activities) in the form of Theory classes on Recent Advanced topics, Clinical seminars, Journal clubs, Micro teaching, Tutorials, Group discussion, Guest lectures,Interesting case presentation,Interesting isolate, Recent academic activity. It was suggested that each department should verify from PG syllabus of their subjects whether number of academic parameters to be considered for PG inspection are specified or not. Department should maintain record of activities and copy of the same should be sent to Academic Cell as well as Dean Office.
- Thesis work progress of PG students should be reviewed every quarterly in departmental PG activity meetings.
- Six monthly progress report and attendance of residents (PG students) should be maintained in prescribed format and copy of the same should be send to Dean Office.
- As per PG curriculum schedule, every postgraduate must undergo training of Basic Course in Biomedical Research(BCBR), Good Clinical Practice (GCP), Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS).
- Every PG student should present 2 presentations at National level conference; as well as published 1 research paper in prescribed journal as per NMC criteria.
- 11. Every PG student should undergo 3 months District Residency Programme from 2021 Batch onwards and the rotation of students is to be done in the 3rd, 4th or 5th semester of the postgraduate training programme.
- 12. During the District Residency Programme, they should remotely attend their scheduled PG activities (Case discussions, Seminars, Journal clubs, Thesis discussions, etc.) in their parent department.
- 13. Completion of the District Residency shall be an essential condition before the candidate is allowed to appear in the final examination. DRPC will issue a certificate of satisfactory completion of DRP.
- 14. He/She should also participate in Conference, CME, Syndicate seminars, Postgraduate quiz Competition, etc. He should acquire training in Information Technology and Use of Computer also and as well as maintain the Logbook properly.
- 15. Different parameters stated in Assessor's guide for postgraduate assessments for the academic year 2021-2022 as per NMC norms was brought to notice of all the members.
- 16. As per NMC/PG Assessor's guide discussion was held on current publication criteria and also told about each department should have at least 3 publications in index journals (Medline Pub-Med, Citation Index, Scopus, DOAJ, Expanded embase) during the preceding 3 years.
- 17. Academic session for postgraduate batch admitted in year 2022-23, Shall commence from 20 October 2022 as per NMC letter No. NMC/MCI-23(I)(215)/2022/Med Dated 20thDecember 2022. All the members they should take a note of it.



- 18. The academic calendar for batch 2022-23 undergraduate, shall commence from 15th November 2022 as per annexure as stated letter No. U-11026/02/2022-UGMEB dated 12th October 2022 All the members they should take a note of it.
- Guidelines for electives for MBBS batch admitted in 2019 should follow as per MUHS norms.
- 20. As per letter PDMMC/SS/9665/2022 dated 10th December 2022 Phase Wise academic calendar & curriculum for 2022-23 batch of MBBS was brought to notice of all the members. All the members were actively involved and participated in the discussion and they were instructed to implement the same from 2022-23 batch.
- 21. Research projects proposals to be submitted to Central Research Laboratory should have approval by Scientific Review Committee and Institutional Ethical committee.
- 22. Intercom, Computer and Broad Band connection facilities should be made available at teaching areas as per NMC norms in all departments.
- 23. Desktop, LCD projectors, Screens should be made available for conducting PG activities.
- 24. Activities like CPC, Death Review Meeting, Staff Research Society and others as required should be regularly held.
- 25. Teleconferencing infrastructure should be made available.
- Clinical work/Investigative work-load should be progressively increased every year in preceding 3 years.

All the members were actively involved and participated in all above academic discussions. Meeting ended with vote of thanks by Member Secretary

Enclosures:-

- Checklist for PG.
- 2. District Residency Programme
- 3. Format for Progress Report& Attendance of PG students.
- 4. Authorship & Indexation of Publications as per current NMC norms.

Dr. R.R. Soni

Member-Secretary

Academic cell/Curriculum Committee

Dr. P.R. Bhise

Chairman

Academic cell/Curriculum Committee

Copy to:

- 1. Hon'ble Dean, for Information and necessary action.
- 2. All members of the committee.

DEAN

Dr Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College, Amravati

Chairperson - Criteria No. _ NAAC Steering Committee Dr. P. D. M. M. C. Amravati



Dr. Panjabrao Deshmukh Memorial Medical College, Amravati.

Meeting of the members of Academic Cell / Curriculum Committee On Date. 22/06/2022 at 11.00 am

Sr. No.	Name of Committee Members	Signature
01	Dr.P.R.Bhise	ppgl (ca
	Professor & HOD, Microbiology – Chairperson	PRRhise
02	Dr.S.S.Pande	Sande
	Professor & HOD, Physiology – Member	Sanat
03	Dr.P.P.Torkadi	10
	Professor & HOD, Biochemistry- Member	
04	Dr.K.A.Bansod	16 700
	Professor & HOD, Pharmacology – Member	122 July
05	Dr.P.R.Tekade	1. Color
	Professor & HOD, Forensic Medicine – Member	for Xum.
06	Dr.A.K.Jawarkar	0
	Professor & HOD, Community Medicine	Stx
07.	Dr.A.V.Daphale	M -
	Professor Gen. Medicine – Member	Wohler
08	Dr.N.P.Umale	19
	Professor & HOD, Gen. Surgery – Member	du
09	Dr.P.S.Junghare	1 Nose
	Professor & HOD, OBGY – Member	Jung
10	Dr.D.G.Vidhale	all all
	Associate Professor & HOD, Anatomy – Member	not of the second
11	Dr.A.V.Saboo	Second La Frat
	Professor & HOD, Psychiatry – Member	Sawan
12	Dr.S.K.Tiwari	P P U
	Professor & HOD, Pediatrics' – Member	to va
13	Dr.G.N.Pundkar	1 .9/
	Professor & HOD, Orthopedics – Member	butter
14	Dr.S.K.Kadu	0.
	Professor & HOD, Ophthalmology - Member	
15	Dr.S.N.Agrawal	
	Professor & HOD, Dermatology – Member	Smid
16	Dr.S.P.Kothari	6 011 014
	Professor & HOD, Radio diagnosis - Member	Surfran
17	Dr.V.A.Patil	DAI -
	Professor & HOD, Anaesthesiology – Member	Boller
18	Dr.A.A.Tayade	0 10
A WE MEETE V	Associate Professor Pathology – Member	Mayde
19	Dr.S.H.Verma	
	Professor & HOD, Professor, Gen. Medicine –	Morello
	Member	2
0	Dr.R.R.Soni	1 9-0:
	Professor & Head Pathology – Member	
	Secretary	

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Chairperson - Criteria No. £ NAAC Steering Committee Dr. P. D. M. M. C. Amravati



1.4.2

Action Taken Report of the Institution on the Feedback - 2021



DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



MD (Pathology) Dean



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President Shri Shivaji Education Society

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Outward No. - Micro/ 291/2021

Date:-14/07/2021

Action Taken Report

Reference: - 1. Meeting Notice Dated: - 08/07/2021

2. Meeting held in Council Hall on date: - 14/07/2021

3. Agenda: - Enclosed

4. Minutes of Meeting dated: 14/07/2021

Action taken report on minutes of meeting dated 14/07/2021 of curriculum committee.

Resolution	Action Taken
Wi-Fi facility should be improvised	As per recommendations of Academic committee instructions was given to improve Wi-Fi facility.
Need of more computers for E- learning in library	Proposal for more computers was passed in College Council Committee.
College website should be made more functional & Adequate	Instructions were given to all HODs to update website regularly.
Short term certificate course for skill development courses may be started	Recommendations and checklist for submission of any agenda for Short term certificate course for skill development was given.
Need of advance curriculum	As per recommendations of Academic committee implementation of New Curriculum as per MUHS guidelines is adopted.
Digital boards are essential for teaching	As per recommendations of Academic committee proposal was sent to MET committee for Smart screens with internet facility.

Dr. R.R. Soni

Academic cell/Curriculum Committee

Member-Secretary

2 2

Dr. P.R. Bhise Chairman

Academic cell/Curriculum Committee

Copy to:

Hon'ble Dean, for Information and necessary action.

Chairperson - Criteria No. 1 NAAC Steering Committee Dr. P. D. M. M. C. Amravati





SHRI SHIVAJI EDUCATION SOCIETY, AMRAVATI'S Dr. Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College



Dr. Anil T. Deshmukh M.D. (Pathology)
DEAN



Harshvardhan P. Deshmukh

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Out. No. PDMMC/EST/4661 /2021

Date: - 26.08.2021

Minutes of the Meeting

The joint meeting of "College Council & Hospital Committee" was held on Wednesday, 25.08.2021 at 04.00 P.M. in the 'Council Hall' of Dean Office under the Chairmanship of Dean Dr. A. T. Deshmukh.

Following members of the College Council were present :-

HODs of Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology, Forensic Medicine, Community Medicine, General Medicine, Pediatrics, Psychiatry, Dermatology, Respiratory Medicine, General Surgery, Orthopedics, Radio-diagnosis, E.N.T., Ophthalmology, Obstetrics & Gynecology, Anesthesiology, Dentistry, Physical Medicine & Rehabilitation, Emergency Medicine, I/c MEU.

Following special invitees were present:-

Medical Superintendent, Dy. Medical Superintendents, Administrative Officer, I/c Resident & Interns Hostel, Warden, Girls Hostel, Nursing Superintendent.

Following members were absent:-

I/c RHTC, Warden, Boys Hotel, Warden, Nursing Hostel, Librarian, I/c Central Store, I/c Sport, I/c Repair, Engineer, Electrician, Plumber, Technical Expert.

Following members of Hospital Committee were present :- Medical Superintendent, Medical Superintendents.

HODs & Unit Incharges: Dr. A.V. Daphale, Dr. S. G. Vyas, Dr. S. H. Verma, Dr. A.V. Saboo, Dr. S.N.Agrawal, Dr.V.V.Saoji, Dr. G.R. Mundhada, Dr. N.P. Umale, Dr. R.M. Mulmule, Dr. A.V. Darokar Dr.V.N. Bijwe, Dr. A. V. Kharia, Dr. G.N. Pundkar, Dr. R. W. Baitule, Dr.S. K. Kadu, Dr. A. V. Manekar, Dr. K.Y. Vilhekar, Dr. R.H. Nistane, Dr. S.A. Karaley (Bhuyar), Dr. S.A. Bijwe, HOD, Biochemistry, Pathology, Microbiology, P.S.M., Radio-diagnosis, Anesthesia, Dentistry, I/c, CCL, I/c, Research Lab, I/c, Blood Bank, I/c CBL, I/c CML, I/c MRS, Medical Store, I/c Repair Section, I/c Resident Hostel & Intern Hostel, Warden Girls Hostel, Nursing Superintendent.

Following members were absent :-

Dr. S. N. Bhasme, I/c, Cytology, I/C, Histopathology, I/c RHTC, UHTC, Warden, Boys Hostel, Warden, Nursing Hostel.

Following points were discussed in the meeting:-

- At the outset, Chair welcomed all the Members of College Council & Hospital Committee.
- Minutes of the 'College Council' dated 04.08.2021 were confirmed. Action taken on the items was noted.

- Chair directed 'Biometric attendance' is compulsory for all teaching members as well as 3 Non-teaching staff.
- 4 Chair took review of OPD & IPD data as well as special investigations from the concerned HODs. He informed that Respiratory Medicine and Opthalmology Department is due for PG Inspections. Chair took review of 'Mamography Invistigations' and asked HOD about less performance. He directed HOD to increase number of investigations.

Chair informed 'Mamography VAN' will start within a week.

- 5 Chair informed that we have conducted Residents Meeting on 23.08.2021 and discussed various issues of working pattern. They also aware about the functioning of the Wards. Residents pointed out the problems of Nursing staff, Attendants and Security staff. They have assured that if any problem they can contact with Hospital administration. Residents feel that they have protected by the seniors.
- Chair aware the House about 'Superspeciality services' available in our Hospital. Individual doctors have been appointed for Oncology and Nurology. Chair directed Medical Superintendent to circulate information of Superspecialist Doctors & facilities available in the Hospital.

Chair asked Departmental problems, if any :-

- (a) HOD, Orthopaedics informed that "Spine Camp" is organized from 30th August to 4th September, 2021. Dr. Chaitanaya Chikhale will check & operate the patients. He requested for banner and paper advertisement. Chair directed HOD to contact with Mr. Rahul Lakde for Banner/Name plates/Boards (Mobile No.: 8080238431) & Medical Superintendent for paper news/advertisement.
- (b) HOD, Surgery raised BPL issue. After discussion Chair directed that BPL decision should be taken by concerned Unit Incharge & HOD signature is essential on the proforma of BPL patients.
- (c) Incharge HOD of ObGy pointed out about Daffrin Hospital patients & requested for joint care. Chair directed HOD to look into the matter proactively.
- taken report of feedback of stakeholders is prepared by Academic/Curriculum Committee and remedial actions taken to complete the process.

Meeting ended with vote of thanks to the Chair. Medica

Dr.P.D.M.Medical College, Amravati.

DEAN

Dr Panjabrao Alias Bhausaheb Deshmukh

Copy for information & necessary action to

1) Medical Superintendent, Dr.PDH&RC, Amravatr.AVA

2) HOD, Dept. of _(All Departments) Memorial Medical College, Amravati

- 3) Dy. Medical Superintendent.
- 4) Administrative Officer
- 5) Nursing Superintendent
- 6) I/c Medical Record Section
- 7) I/c Central Store
- 8) I/c Repair Section
- 9) Departments/Sections: Establishment (T) & (NT) / Students

Chairperson - Criteria No. I NAAC Steering Committee Dr. P. D. M. M. C. Amravati



Shri Shivaji Education Society Amravati's DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri. Harshvardhan P. Deshmukh President Shri Shivaji Education Society

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•E-mail: drpdmmc2007@rediffmail.com

College Council Meeting Held On 26th August 2021

Item No. 08 - CC/HC: Action taken report of feedback on curriculum of stakeholders.

Resolution No. 08 -CC/HC: After detail discussion on action taken report of feedback on curriculum, remedial action is taken to complete the process.

Kys sol

Chairperson - Criteria No. <u>F</u> NAAC Steering Committee Dr. P. D. M. M. C. Amravati AMERICAL COLOR

Dean Dr.PDMMC, Amravati



DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri. Harshvardhan P. Deshmukh

President Shri Shivaji Education Society

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•E-mail: drpdmme2007@rediffmail.com

Outward No. - Micro/ 285/2021

Date: - 08/07/2021

Notice for Meeting of Academic Cell / Curriculum Committee

Meeting of academic Cell/Curriculum Committee will be held on 14/07/2021 in Council meeting Hall under the chairmanship of Dr. P.R. Bhise, on 14/07/2021. All members are requested to attend the same.

Agenda for the Meeting-

- 3. Welcome address by Secretary.
- 4. To read and approve the Minutes of last meeting.
- 5. To discuss about Suggestions and Feedback form from various stake holders.
- 6. To Discuss about academic outcome-based parameters.
- 7. To Discuss about Review of Thesis Work of P.G. Students
- 8. To Discuss about progress report and attendance of residents
- 9. To discuss about Basic Course in Biomedical Research(BCBR), Good Clinical Practice (GCP), Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) for P/G. Students.
- 10. To discuss about regarding participation of students in research activities.
- 11. To discuss about facilities for teaching.

Dr. R.R. Soni

Member-Secretary

Academic cell/Curriculum Committee

Chairman

Academic cell/Curriculum Committee

Copy to

- 1. All members of Academic Cell / Curriculum Committee
- 2. Hon'ble Dean, for Information and necessary action.

DEAN

Dr Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College, Amravati

Chairperson - Criteria No. I NAAC Steering Committee Dr. P. D. M. M. C. Amravati

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DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology)



Shri, Harshvardhan P. Deshmukh

President Shri Shivaji Education Society

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Outward No. - Micro/ 29 2/2021

Date: - 14/07/2021

Meeting of Academic Cell / Curriculum Committee Date :- 14/07/2021 **Meeting Minutes**

Meeting of academic Cell/Curriculum Committee was held on 14/07/2021 in Council meeting Hall under the chairmanship of Dr. P.R. Bhise.

Following members attended the meeting:

1. Dr.S.S.Pande

12. Dr.G.N.Pundkar

Dr.P.P.Torkadi

13. Dr.S.K.Kadu

3. Dr.K.A.Bansod

15. Dr.S.N.Agrawal

4. Dr.P.R.Tekade

16. Dr.S.P.Kothari

5. Dr.A.K.Jawarkar

17. Dr. V.A. Patil

6. Dr.A.V.Daphale

18. Dr.A.A.Tayade

7. Dr.N.P.Umale

19. Dr.S.H.Verma

8. Dr.P.S.Junghare

20. Dr.R.R.Soni

9. Dr.D.G.Vidhale

10. Dr.A.V.Saboo

11. Dr.S.K.Tiwari

Following are proceedings of meeting:-

- 1. The meeting was started with the permission of Dr. P.R. Bhise.
- 2. Dr. R.R. Soni, Member secretary welcomed the chairman Dr. P.R. Bhise and all the Members present at the meeting.
- 3. Chairman Dr. P.R. Bhise highlighted the functioning of academic cell curriculum committee. He informed that as per postgraduate medical Education Regulation, 2000. Every institution undertaking postgraduation training programme shall setup academic cell/curriculum committee.
- 4. As per Suggestions and Feedback form from various stake holders:
 - a. As per recommendations of Academic committee instructions was given to improve Wi-Fi facility.
 - b. Proposal for more computers was passed in College Council Committee.
 - Instructions were given to all HODs to update website regularly.
 - d. Recommendations and checklist for submission of any agenda for Short term certificate course for skill development was given.
 - e. As per recommendations of Academic committee implementation of New Curriculum as per MUHS guidelines is adopted.

Chairperson - Criteria No. NAAC Steering Committee Dr. P. D. M. M. C. Amravati



DEAN Dr. Panjabrae Alias Shausaheh Dashmuk Memoral Medical College, Arm 19

- As per recommendations of Academic committee proposal was sent to MET committee for Smart screens with internet facility.
- Every department undertaking postgraduate training shall have departmental committee to supervise curricular activities and shall maintain the record of activities of PG students.
- 6. Discussion was done on academic outcome-based parameters, (PG activities) in the form of Theory classes on Recent Advanced topics, Clinical seminars, Journal clubs, Micro teaching, Tutorials, Group discussion, Guest lectures, Interesting case presentation, Interesting isolate, Recent academic activity. It was suggested that each department should verify from PG syllabus of their subjects whether number of academic parameters to be considered for PG inspection are specified or not. Department should maintain record of activities and copy of the same should be sent to Academic Cell as well as Dean Office.
- 7. Thesis work progress of PG students should be reviewed every quarterly in departmental PG activity meetings.
- 8. Six monthly progress report and attendance of residents (PG students) should be maintained in prescribed format and copy of the same should be send to Dean Office.
- As per curriculum schedule, every postgraduate student must undergo training of Basic Course in Biomedical Research (BCBR), Good Clinical Practice (GCP), Basic Life Support (BLS), and Advanced Cardiac Life Support (ACLS).
- 10. He /She should also participate in Conference, CME, Syndicate seminars, Postgraduate quiz Competition, etc. He should acquire training in Information Technology and Use of Computer also and as well as maintain the Logbook properly.
- 11. Different parameters stated in Assessor's guide for postgraduate assessments for the academic year 2021-2022 as per NMC norms was brought to notice of all the members.
- 12. As per NMC/PG Assessor's guide discussion was held on current publication criteria and also told about each department should have at least 3 publications in index journals (Medline Pub-Med, Citation Index, Scopus, DOAJ, Expanded embase) during the preceding 3 years.
- 13. Chairman informed that IEC got Registration for the period of five years from 9th April 2021 to 8th April 2026. All the members of Academic cell congratulated chairman & member secretary of the same.
- 14. Research projects proposals to be submitted to Central Research Laboratory should have approval by Scientific Review Committee and Institutional Ethical committee.
- 15. Information regarding participation of students in research activities including ICMR sanctioned projects should be sent to Academic cell since it is to be included in curricular aspects of NAAC inspection. Chairman suggested that funding is done at MUHS level & ICMR level. Information about funded or non-funded projects be sent.
- 16. Intercom, Computer and Broad Band connection facilities should be made available at teaching areas as per NMC norms in all departments.
- 17. Desktop, LCD projectors, Screens should be made available for conducting PG activities.
- 18. Activities like CPC, Death Review Meeting, Staff Research Society and others as required should be regularly held.

- 19. Teleconferencing infrastructure should be made available.
- 20. Clinical work/Investigative work-load should be progressively increased every year in preceding 3 years.

All the members were actively involved and participated in all above academic discussions. Meeting ended with vote of thanks by Member Secretary

Enclosures:-

- 1. Format for PG Teaching Programme.
- 2. Format for PG Thesis Progress Report,

Les Es

Dr. R.R. Soni Member-Secretary Academic cell/Curriculum Committee

Dr. P.R. Bhise
Chairman
Academic cell/Curriculum Committee

Copy to:

- 1. Hon'ble Dean, for Information and necessary action.
- 2. All members of the committee.

Chairperson - Criteria No. <u>I</u> NAAC Steering Committee Dr. P. D. M. M. C. Amravati



Dr. Panjabrao Deshmukh Memorial Medical College, Amravati.

Meeting of the members of Academic Cell / Curriculum Committee On Date.14 /07/2021 at 11.00 am

Sr. No.	Name of Committee Members	Signature
01	Dr.P.R.Bhise	
	Professor & HOD, Microbiology – Chairperson	PRBhise
02	Dr.S.S.Pande	Slande
	Professor & HOD, Physiology – Member	Sano
03	Dr.P.P.Torkadi	0,
	Professor & HOD, Biochemistry- Member	
04	Dr.K.A.Bansod	167 and
	Professor & HOD, Pharmacology – Member	17 373
05	Dr.P.R.Tekade	s alithe
	Professor & HOD, Forensic Medicine – Member	Jus. King.
06	Dr.A.K.Jawarkar	ala .
	Professor & HOD, Community Medicine	&let
07.	Dr.A.V.Daphale	M
	Professor Gen. Medicine – Member	(Atable
08	Dr.N.P.Umale	100
	Professor & HOD, Gen. Surgery - Member	gr.
09	Dr.P.S.Junghare	8 AM
	Professor & HOD, OBGY – Member	3 mg
10	Dr.D.G.Vidhale	Cole
	Associate Professor & HOD, Anatomy – Member	and the second
11	Dr.A.V.Saboo	W 20
	Professor & HOD, Psychiatry – Member	Sover
12	Dr.S.K.Tiwari	P P \
	Professor & HOD, Pediatrics' – Member	you val
13	Dr.G.N.Pundkar	Sor las
	Professor & HOD, Orthopedics – Member	duite
14	Dr.S.K.Kadu	0,
	Professor & HOD, Ophthalmology - Member	1
15	Dr.S.N.Agrawal	7
	Professor & HOD, Dermatology – Member	July 1
16	Dr.S.P.Kothari	Righten
1 180	Professor & HOD, Radio diagnosis - Member	Susthan
17	Dr.V.A.Patil	Dellas
DE LIFE	Professor & HOD, Anaesthesiology – Member	13000
18	Dr.A.A.Tayade	Vicio
Marie 1	Associate Professor Pathology – Member	Mayd
.9	Dr.S.H.Verma	
	Professor & HOD, Professor, Gen. Medicine -	Line
	Member	
0	Dr.R.R.Soni	1 9 .6
	Professor & Head Pathology – Member	1 Lo
EVI JEH	Secretary	1

Kered

Chairperson - Criteria No. <u>T</u> NAAC Steering Committee Dr. P. D. M. M. C. Amravati



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Action Taken Report of the Institution on the Feedback - 2020



DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri. Harshvardhan P. Deshmukh President

Shri Shivaji Education Society

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•E-mail: drpdmmc2007@rediffmail.com

Date:-04/08/2020

Outward No./Pdmmc/Pharma/298A/2020

Action Taken Report

Reference: -1. Meeting Notice Dated: - 28/07/2020

2. Meeting held in Council Hall on date: - 04/08/2020

3. Agenda: - Enclosed

4. Minutes of Meeting dated: - 04/08/2020

Action taken report on minutes of meeting dated 04/08/2020 of curriculum committee.

Resolution	Action Taken
Advance curriculum must be added.	As per recommendations of Academic committee implementation of New Curriculum as per MUHS guidelines was adopted.
Skill based teaching to students.	As per recommendations of Academic committee Implementation of Skill lab for students is made functional.
Need of more instruments for UG teaching	As per recommendations of Academic committee proposal was sent to MET committee for Smart screens with internet facility.
E- library is required	As per recommendations of Academic committee library in charge was directed to circulate the credential of E- library among staff and students.

Dr. R.R. Soni

Member-Secretary

Academic cell/Curriculum Committee

Copy to:

1. Hon'ble Dean, for Information and necessary action.

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NAAC Steering Committee
Dr. P. D. M. M. C. Amravati

Medical College



SHRI SHIVAJI EDUCATION SOCIETY, AMRAVATI'S Dr. Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College Shivaji Nagar, Amravati - 444 603



Dr. Anil T. Deshmukh M.D. (Pathology) DEAN



Harshvardhan P. Deshmukh PRESIDENT

● Fax.: (0721) 2552353 ● E-mail.drpdmmc2007@rediffmail.com,drpdmmcamravati@gmail.com

Website:http://pdmmc.edu.in

Out. No. PDMMC/CCM/ 4624 /2020

Date:- 07.08.2020

Minutes of the Meeting

College Council Meeting was held on Wednesday, the 5th August, 2020 at 4.00 PM in the Guyton Hall of Physiology Department under the Chairmanship of Dean Dr. P. R. Somwanshi.

Following members of the meeting were present :-

HOD, Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Forensic Medicine, Pharmacology, Community Medicine, General Medicine, General Surgery, E.N.T., Orthopedics, Pediatrics, Ophthalmology, Radio-Diagnosis, Anesthesia, ObGy, Respiratory Medicine, Psychiatry, Dentistry & I/c MEU.

Following special invitees of the meeting were present:-

Medical Superintendent, Administrative Officer, I/c RHTC, I/c Resident & Intern Hostel. Warden, Boys Hostel, Nursing Superintendent, I/c Repair Section, I/c Sport Department.

Following Members were absent :-

HOD, Respiratory Medicine, HOD, Dermatology, Warden Girls Hostel, Warden, Nursing Hostel, Librarian.

Following points were discussed in the Meeting:-

1	At the outset Chair welcomed all the Members of the Meeting.
2	Minutes of the 'Hospital Committee' held on 29.06.2020 were confirmed & action taken on the Items was noted. 3. Chair reiterated that 15 days duty and 07 days quarantine will be applicable in each cycle.
3	Chair informed HODs that fresh Residents have to complete their COVID training & examination thereof on Friday, 7 th August, 2020. The workshop is being organized for them to have the knowledge of Hospital working in accordance with NABH guidelines.
4	Chair read the names of faculty members who have not registered for 'Face Biometric Registration'. He requested the HODs to instruct the concerned staff to contact

72-	Mr. VikrantPandit, Technical Expert & get the registration done at the earliest.
5	Chair presented the letter received from the Registrar, MUHS, Nashik No. MUHS/E-1/33/1281/2020, dated 23.07.2020 regarding शैक्षणिक वर्ष २०१९-२० पासुनप्रथम वर्ष एमबीबीएसअभ्यासक्रमात प्रवेशित विद्यार्थ्यांकरिताब्दितीय वर्षाचाअभ्यासक्रम (Competency Based Undergraduate Curriculum), परीक्षापघ्दती व लॉगबुक लागुकरणेबाबत.ब्दितीय वर्ष एमबीबीएस चा अभ्यासक्रम विद्यापीठसंकेतस्थळावरउपलब्धकरूनदेण्यातआलेलाआहे. सदरअभ्यासक्रमाबावतकाहीसुचनाअसल्यास, संबधित विषयांच्या विमागप्रमुखां मार्फत पंघरा दिवसांच्याआत विद्यापीठास सादरकरावयाच्याआहेत. HODs to organize the departmental meeting and send the suggestion/recommendations to University through the Dean.
6	The Circular No. 20/2020 received from the Registrar, MUHS, Nashikregarding कोव्हिड १९ या आजाराच्याप्रादुर्भावामुळे विद्यापीठानेजाहिर केल्यानुसारतैक्षणिक वर्ष २०२०-२१ चे त्रैक्षणिक सत्र व अध्यापनसुरू करण्यावावत was discussed. Chair asked the progress of 'On Line Classes'. HOD, ObGy informed that some students are attending the classes. Chair directed the concerned HODs to send the progress of students in the prescribed proforma every month. Dr. S. N. Agrawal will Circulate the Master Time-table.
7	Dr. S. S. Pande, Prof & Head, Dept. of Physiology gave information about Workshop scheduled on 3 rd & 4 th September, 2020 organized for new Curriculum prescribed by MCI.
8	Council reviewed the progress of NAAC. Dr. A. T. Deshmukh informed that 03 assignments pending. Chair directed to send compliance before 10 th August, 2020.
9	Chair informed that MCI PG Inspections will be held in the month of August/September, 2020 for the subjects of Pediatrics, Radio-diagnosis and Psychiatry Departments.
10	Action taken report of feedback of stakeholders is prepared by College Academic/Curriculum Committee and remedial actions taken to complete the process.

Meeting ended with thanks to the Chair.

Chairperson - Criteria No. 5 NAAC Steering Committee Dr. P. D. M. M. C. Amravati

Dean, Dr.P.D.M.Medical College, Amravati

Copy for information and necessary action to RANK 1) Medical Superintendent

2) The HOD, Dept. of

(All Depts.) Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College, Amravati

DEAN

3) Dy. Medical Superintendent

4) Administrative Officer

5) All concerned Sections.



Shri Shivaji Education Society Amravati's DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH

MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri. Harshvardhan P. Deshmukh President Shri Shivaji Education Society

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College Council Meeting Held On 7th August 2020

Item No. 10 - CC/HC: Action taken report of feedback on curriculum of stakeholders.

Resolution No. 10 -CC/HC: After detail discussion on action taken report of feedback on curriculum, remedial action is taken to complete the process.

Kr -svj

Chairperson - Criteria No. <u>L</u> NAAC Steering Committee Dr. P. D. M. M. C. Amravati Medical College a MRANATO

Dean Dr.PDMMC, Amravati



DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Shri. Harshvardhan P. Deshmukh

President Shri Shivaji Education Society

Dr. Anil T. Deshmukh MD (Pathology) Dean

OfficeTel: 0721-2552353

•Fax: 0721-2552353 •Website: www.pdmmc.edu.in

•E-mail: drpdmmc2007@rediffmail.com Date: - 28/07/2020

Outward No./Pdmmc/Pharma/196 A/2020

Notice for Meeting of Academic Cell / Curriculum Committee

Meeting of academic Cell/Curriculum Committee will be held on 04/08/2020 in Council meeting Hall under the chairmanship of Dr. P.R. Bhise, on 04/08/2020. All members are requested to attend the same.

Agenda for the Meeting-

- Welcome address by Secretary.
- 2. To read and approve the Minutes of last meeting.
- 3. To discuss about Suggestions and Feedback form from various stake holders.
- 4. To Discuss about academic outcome-based parameters.
- 5. To Discuss about Review of Thesis Work of P.G. Students
- 6. To Discuss about progress report and attendance of residents
- 7. To discuss about Basic Course in Biomedical Research(BCBR), Good Clinical Practice (GCP), Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) for P/G. Students.
- 8. To discuss about Different parameters stated in Assessor's guide for postgraduate assessments for the academic year 2021-2022.
- To discuss about regarding participation of students in research activities.
- 10. To discuss about current publication criteria.

Dr. R.R. Soni

Member-Secretary

Academic cell/Curriculum Committee

Copy to

- 1. Hon'ble Dean, for Information and necessary action
- 2. All members of Academic Cell / Curriculum Committee

Chairperson - Criteria No. I NAAC Steering Committee Dr. P. D. M. M. C. Amravati





DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri. Harshvardhan P. Deshmukh

President Shri Shivaji Education Society

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•E-mail: drpdmmc2007@rediffmail.com

Outward No./Pdmmc/Pharma/299/2020

Date:- 04/08/2020

Meeting of Academic Cell / Curriculum Committee

Date :- 04/08/2020

Meeting Minutes

Meeting of academic Cell/Curriculum Committee was held on 04/08/2020 in Council meeting Hall under the chairmanship of Dr. P.R. Bhise.

Following members attended the meeting:

12. Dr.S.S.Pande

12. Dr.G.N.Pundkar

13. Dr.P.P.Torkadi

13. Dr.S.K.Kadu

14. Dr.K.A.Bansod

15. Dr.S.N.Agrawal

15. Dr.P.R.Tekade

16. Dr.S.P.Kothari

16. Dr.A.K.Jawarkar

17. Dr. V.A. Patil

17. Dr.A.V.Daphale

18. Dr.N.P.Umale

18. Dr.A.A.Tayade

19. Dr.P.S.Junghare

19. Dr.S.H.Verma 20. Dr.R.R.Soni

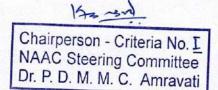
20. Dr.D.G.Vidhale

21. Dr.A.V.Saboo

22. Dr.S.K.Tiwari

Following are proceedings of meeting:-

- 1. The meeting was started with the permission of Dr. P.R. Bhise.
- 2. Dr. R.R. Soni, Member secretary welcomed the chairman Dr. P.R. Bhise and all the Members present at the meeting.
- 3. As per Suggestions and Feedback form from various stake holders:-
 - a. As per recommendations of Academic committee implementation of New Curriculum as per MUHS guidelines was adopted.
 - As per recommendations of Academic committee Implementation of Skill lab for students is made functional.
 - c. As per recommendations of Academic committee proposal was sent to MET committee for Smart screens with internet facility.
 - d. As per recommendations of Academic committee library in charge was directed to circulate the credential of E- library among staff and students.
- Chairman Dr. P.R. Bhise highlighted the functioning of academic cell curriculum committee. He informed that as per postgraduate medical Education Regulation, 2000.





DEAN

- Every institution undertaking postgraduation training programme shall setup academic cell/curriculum committee.
- Every department undertaking postgraduate training shall have departmental committee to supervise curricular activities and shall maintain the record of activities of PG students.
- 6. Discussion was done on academic outcome-based parameters, (PG activities) in the form of Theory classes on Recent Advanced topics, Clinical seminars, Journal clubs, Micro teaching, Tutorials, Group discussion, Guest lectures, Interesting case presentation, Interesting isolate, Recent academic activity. It was suggested that each department should verify from PG syllabus of their subjects whether number of academic parameters to be considered for PG inspection are specified or not. Department should maintain record of activities and copy of the same should be sent to Academic Cell as well as Dean Office.
- 7. Thesis work progress of PG students should be reviewed every quarterly in departmental PG activity meetings.
- 8. Six monthly progress report and attendance of residents (PG students) should be maintained in prescribed format and copy of the same should be send to Dean Office.
- 9. As per circular No PDMMC / ESt /3148 / 2021 Dated 14 / 06/ 2021 Discussion was held on "Basic Course in Biomedical Research from National Institute of Hematology Dr.R.R.Soni, Member Secretary told about the link of the same is available on the NMC website. Registration of the same is full up to September 2021.
- As per curriculum schedule, every postgraduate student must undergo training of Good Clinical Practice (GCP), Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS).
- 11. He /She should also participate in Conference, CME, Syndicate seminars, Postgraduate quiz Competition, etc. He should acquire training in Information Technology and Use of Computer also and as well as maintain the Logbook properly.
- 12. Different parameters stated in Assessor's guide for postgraduate assessments for the academic year 2021-2022 as per NMC norms was brought to notice of all the members.
- 13. As per NMC/PG Assessor's guide discussion was held on current publication criteria and also told about each department should have at least 3 publications in index journals (Medline Pub-Med, Citation Index, Scopus, DOAJ, Expanded embase) during the preceding 3 years.
- 14. Chairman informed that IEC got Registration for the period of five years from 9th April 2021 to 8th April 2026. All the members of Academic cell congratulated chairman & member secretary of the same.
- 15. Research projects proposals to be submitted to Central Research Laboratory should have approval by Scientific Review Committee and Institutional Ethical committee.
- 16. Intercom, Computer and Broad Band connection facilities should be made available at teaching areas as per NMC norms in all departments.
- 17. Desktop, LCD projectors, Screens should be made available for conducting PG activities.
- Activities like CPC, Death Review Meeting, Staff Research Society and others as required should be regularly held.
- 19. Teleconferencing infrastructure should be made available.

Chairperson - Criteria No. INAAC Steering Committee
Dr. P. D. M. M. C. Amravati



- Clinical work/Investigative work-load should be progressively increased every year in preceding 3 years.
- 21. All the members were actively involved and participated in all above academic discussions. Meeting ended with vote of thanks by Member Secretary

Enclosures:-

- 1. Format for PG Teaching Programme.
- 2. Format for PG Thesis Progress Report,

Dr. R.R. Soni
Member-Secretary
Academic cell/Curriculum Committee

Copy to:

1. Hon'ble Dean, for Information and necessary action.

2. All members of the committee.

DEAN

Dr Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College, Amravatir

Chairperson - Criteria No. <u>1</u> NAAC Steering Committee Dr. P. D. M. M. C. Amravati

135-50

Department of Pharmacology

Dr.P. D. M. M. C. Amravati

Meeting of the members of Academic Cell/Curriculum Committee

S.N.	Name of Committee Members	Signature.
01	Dr. A. S. Bhore,	
	Prof.& Head.Pharmacology	imer.
02	Dr. P. R. Bhise.	10
	Prof.& Head.Microbiology	
03	Dr.Mrs. S. S. Pande	1 0 0 0
03		Sande
04	Prof.& Head.Physiology Dr. A. T. Deshmukh	X T
04		
05	Prof.& Head.Pathology	1 ho
05	Dr. A.V. Daphale	
06	Prof.& Head.Medicine	1-A
06	Dr. N. P. Umale	N.Z
07	Prof.& Head.Surgery	,Arr
07	Dr. P. S. Junghare	Mahanda
00	Prof.& Head.Obst.& Gynaecology	T West
08	Dr. S. S. Rawlani	
	Prof.& Head.Anatomy	
09	Dr. A. K. Bhutey	
	Prof.& Head.Biochemistry	
10	Dr. A. H. Tank / De. Pawan Tekade.	1
	Prof.& Head.Forensic Medicine	1,2,02
11	Dr. A. K. Jawarkar	Mic.
	Prof.& Head.Community Medicine	1 Oth
12	Dr.K.Y.Vilhekar	SEV
	Prof.& Head.Paediatrics	40
13	Dr.G. N. Pundkar	1 Dur
	Prof.& Head.Orthopedics	W.
14	Dr. G. M. Kale	
	Prof.& Head. ENT	
15	Dr. S. K. Kadu	
	Prof.& Head. Opthalmology	1
16	Dr.R.P.Chordia	
	Prof.& Head. TB & Chest	1-6-
17	Dr. S. B. Deshmukh	the -
	Prof.& Head.Psychiatry	P. C.
18	Dr. S. N. Agrawal	
	Prof.& Head.Skin & V.D.	
19	Dr.S.P.Kothari	
	Prof.& Head.Radiology	
20	Dr. S. S. Lawhale	Mart
21	Prof.& Head.Anaesthesia	Mawhade
21	Dr.R.R.Soni, Asso.Prof.Pathology	LEC
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Chairperson - Criteria No. 1 NAAC Steering Committee Dr. P. D. M. M. C. Amravati

DEAN

1.4.2

Action Taken Report of the Institution on the Feedback - 2019



DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri. Harshvardhan P. Deshmukh

President Shri Shivaji Education Society

OfficeTel: 0721-2552353

•Fax: 0721-2552353

•Website: www.pdmmc.edu.in

•E-mail: drpdmmc2007@rediffmail.com

Date:-06/08/2019

Outward No./Pdmmc/Pharma/258/2019

Action Taken Report

Reference: - 1. Meeting Notice Dated: - 01/08/2019

2. Meeting held in Council Hall on date:- 06/08/2019

3. Agenda: - Enclosed

4. Minutes of Meeting dated:- 06/08/2019

Action taken report on minutes of meeting dated :- 06/08/2019 of curriculum committee.

Resolution	Action Taken
Attendance should be maintained regularly of students	As per recommendations of Academic committee all HODs directed to maintain attendance record of students.
Need regular revision of content of syllabus	As per recommendations of Academic committee regular revision of content of syllabus should be done by each department as per MUHS guidelines.
Teaching learning aids should be improvised	As per recommendations of Academic committee proposal was sent to MET committee for Smart screens with internet facility
Interpretation of investigations should be taught to students	As per recommendations of Academic committee Interpretation of investigations/case based discussion started in all clinical departments.

Dr. R.R. Soni

Member-Secretary

Academic cell/Curriculum Committee

Copy to:

1. Hon'ble Dean, for Information and necessary action.

DEAN

Dr Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College, Amravati

Chairperson - Criteria No. 1 NAAC Steering Committee Dr. P. D. M. M. C. Amravati





SHRI SHIVAJI EDUCATION SOCIETY, AMRAVATI'S Dr. Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College

Shivaji Nagar, Amravati - 444 603



Harshvardhan P. Deshmukh

Office: Tel. (0721) 2552353
 Fax.: (0721) 2552353
 E-mail:drpdmmc2007@rediffmail.com,drpdmmcamravati@gmail.com

Website:http://pdmmc.edu.in

Out. No. PDMMC/CCM/5703/2019

Date:- 13.08.2019

Minutes of the Meeting

College Council Meeting was held on Wednesday, the 7th August, 2019 at 4.00 PM in the Council Hall of Dean Office under the Chairmanship of Dean Dr. P. R. Somwanshi.

Following members of the meeting were present :-

HOD, Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Forensic Medicine, Pharmacology, Community Medicine, General Medicine, General Surgery, E.N.T., Orthopedics, Pediatrics, Ophthalmology, Radio-Diagnosis, Anesthesia, Obstetrics & Gynecology, Respiratory Medicine. Dermatology, Psychiatry, Dentistry, I/c MET.

Following special invitees of the meeting were present :-

Medical Superintendent, Administrative Officer, I/c RHTC, I/c Resident & Intern Hostel, Warden, Boys Hostel, Warden, Girls Hostel, Nursing Superintendent, Librarian, I/c Repair Section, Bio-Medical Engineer, I/c Medical Store, MRO

NABH Sub-Committee Chairperson & Members were present :- Dr.M.W.Jagtap, Dr.R.R.Soni, Dr.S.G.Vyas, Dr.S.Chaudhari, Dr.S.W.Patil, Dr.S.R.Qazi, Dr.M.W.Barbde, Dr.A.P.Nikam, Dr.R.R.Khorgade. Dr.M.M.Deshmukh, Dr.S.T.Dore, Dr.A.H.Rohankar, Dr.Sonal Dr.M.K.Deotale, Dr.P.V.Kale, Dr.M.P.Murke.

Following points were discussed in the Meeting :-

1	At the outset Chair welcomed all the Members of the Meeting.
2	Minutes of the Joint Meeting of College Council & Hospital Committee dated 19th July, 2019 were confirmed with the following modification.
	4. 'Identity Cards' review was taken & directed the Members of the House to wear Identity Cards regularly during working hours.
3	'Digital work progress' was reviewed. HOD, Psychiatry informed that within a week work will be started. HOD, Respiratory Medicine informed that work is going on & printing is not done due to Printer. Chair directed both the HODs to take follow-up and start work without delay.
4	HOD, Respiratory Medicine informed that CME is scheduled on 11 th August, 2019 at 10.00 AM in the Guyton Hall of Physiology Department and it will be followed by Lunch. He requested all the concerned to attend CME.
5	HOD, Orthopedics informed that Operative Workshop on 'Total Knee Ortho-plasty' on 11.08.2019 in Operation Theatre in collaboration with Amravati Orthopedics Association. Inauguration will be done by Hon'ble President Shri Harshvardhanji Deshmukh, Shri Shivaji
	Education Society, Amravati at 10.00 AM. He requested all the concerned to attend the workshop.

- Batch on 27.7.2017 was received from the HOD, Surgery Department & it was considered in the Meeting. As per the report total 08 students were found using unfair means. It was decided that (1) Parents will be informed of the concerned students. (2) Exam will be cancelled (3) Fine Rs. 1000 / student be imposed. (4) Two seized Mobiles will be handed over to the parents of the concerned students.
- Chair informed that the letter received from the HOD, Dept. of General Medicine about the complaint dated 26.7.2019 of AB-2015 Batch students during Theory Examination. In his letter he informed that students were not seated on their Roll Numbers and they were not in Dress Code as per MUHS Directions. After discussion it was decided to impose fine Rs. 500/on the concerned students of AB-2015 Batch and it was further reiterated "not to allow students for College Exam without dress code of MUHS."
- Chair directed that blood from College Blood Bank should be used ordinarily and if blood is not available in our Blood Bank, then MSW Shri. Samir Kadu (Mobile No. 8788807754/9420127972) is to be contacted for making available blood from Voluntary Donors. In case patient/relative desires to obtain Blood from Blood Bank of General Hospital, then it should be allowed.
- Chair informed the dates of NABH Inspections and directed that everybody should be aware about Hand washing, Bio-Medical Waste Segregation. He directed all the committees to sensitize the staff. The NABH Sub-Committee Chairpersons have pointed out the following scope of services for the awareness of Members.
 - (a) Speaker announcement system
 - (b) To maintain Box File in OPD about the facilities available in the Deptt.
 - (c) Departmental facilities Boards in OPD.
 - (d) Central Board for all facilities available in Hospital
 - (e) OPD staff should be aware about the facilities available in Department.
 - (f) Prescription should be written in Capital Letters.
 - (g) Fogging awareness
 - (h) Antibiotic policy
 - (i) Laundry Soiled & Unsoiled
 - (j) ICU/MICU Wall basin
 - (k) Complaint Box
 - (1) Date and Time on Case papers.
 - (m) To maintain the files of different records.
 - (n) Hazardous material & chemical materials safety and its location.
- 10 Chair informed that there will be a "NABH Training Workshop" on 8th & 9th August, 2019 at 4.00 PM in the Guyton Hall of Physiology Department. All the regular Non-teaching staff and contractual staff for the workshop shall attend the Workshop. Chairpersons of NABH Sub-Committees will address the workshop.
- Action taken report of feedback of stakeholders is prepared by College Academic/Curriculum Committee and remedial actions taken to complete the process.

(All Depts.)

Meeting ended with thanks to the Chair.

10:14

Copy for information and necessary action to :

1) Medical Superintendent

2) The HOD, Dept. of

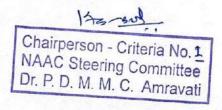
3) Dy. Medical Superintendent

4) Administrative Officer

5) All concerned Sections.

Dewn, Dr.P.D.M.Medical College, Amravati

DEAN





Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology)



Shri. Harshvardhan P. Deshmukh President Shri Shivaji Education Society

OfficeTel: 0721-2552353

•Fax: 0721-2552353

•Website: www.pdmme.edu.in

•E-mail: drpdmmc2007@rediffmail.com

College Council Meeting Held On 13th August 2019

Item No. 11 - CC/HC: Action taken report of feedback on curriculum of stakeholders.

Resolution No. 11 -CC/HC: After detail discussion on action taken report of feedback on curriculum, remedial action is taken to complete the process.

Chairperson - Criteria No. I NAAC Steering Committee Dr. P. D. M. M. C. Amravati Medi

Dean Dr.PDMMC, Amravati

DEAN

Dr Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College, Amravati



Shri Shivaji Education Society Amravati's DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH

NJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri. Harshvardhan P. Deshmukh

President Shri Shivaji Education Society

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·Website: www.pdmmc.edu.in

•E-mail: drpdmmc2007@rediffmail.com

Outward No./Pdmmc/Pharma/ 247/2019

Date:-01/08 /2019

Notice for Meeting of Academic Cell / Curriculum Committee

Meeting of academic Cell/Curriculum Committee will be held on 06/08/2019 in Council meeting Hall under the chairmanship of Dr. P.R. Bhise, on 06/08/2019. All members are requested to attend the same.

Agenda for the Meeting-

- 1. Welcome address by Secretary.
- 2. To read and approve the Minutes of last meeting.
- 3. To discuss about Suggestions and Feedback form from various stake holders.
- 4. To discuss about academic outcome-based parameters.
- 5. To Discuss about Review of Thesis Work of P.G. Students.
- 6. To Discuss about Progress report and attendance of residents.
- 7. To discuss about Different parameters stated in Assessor's guide for postgraduate assessments.
- 8. To discuss about regarding participation of students in research activities.

Dr. R.R. Soni

Member-Secretary

Academic cell/Curriculum Committee

Copy to

- 1. Hon'ble Dean, for Information and necessary action
- 2. All members of Academic Cell / Curriculum Committee

DEAN

Dr Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College, Amravati

Chairperson - Criteria No. £ NAAC Steering Committee

Dr. P. D. M. M. C. Amravati





Shri Shivaji Education Society Amravati's

DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri, Harshvardhan P. Deshmukh

President Shri Shivaji Education Society

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•E-mail: drpdmmc2007@rediffmail.com

Outward No./Pdmmc/Pharma/258A/2019

Date: - 06/08/2019

Meeting of Academic Cell / Curriculum Committee Date :- 06/08/2019

Meeting Minutes

Meeting of Academic Cell/ Curriculum Committee was held on 18 /06 / 2021 in Departmental Library of Pathology Department, under the under Chairmanship of Dr.P.R.Bhse. Following members attended the meeting.

3. Dr.S.S.Pande

11. Dr.G.N.Pundkar

4. Dr.P.P.Torkadi

12. Dr.S.K.Kadu

5. Dr.K.A.Bansod

13. Dr.S.N.Agrawal

6. Dr.P.R.Tekade

14. Dr.S.P.Kothari

7. Dr.A.K.Jawarkar

15. Dr.S.S.Lawhale

8. Dr.N.P.Umale

16. Dr.A.A.Tayade

9. Dr.P.S.Junghare

17. Dr.S.H.Verma

10. Dr.S.S.Rawlani

18. Dr.R.R.Soni

11. Dr.A.V.Saboo

12. Dr.K.Y. Vilhekar

Following are Proceedings of Meeting:-

- 1. Dr.R.R.Soni, Member Secretary welcomed new chairman Dr.P.R.Bhise Sir & all Members Present at the Meeting.
- 2. He told Committee initially constitute in 2010 later on reconstituted as per Dean office order Dated 13/01/2020 & Further Reconstituted as per Dean office order Dated 12/11/2020 & 18/06/2021.
- 3. As per Suggestions and Feedback form from various stake holders:
 - a. As per recommendations of Academic committee all HODs directed to maintain attendance record of students.
 - b. As per recommendations of Academic committee regular revision of content of syllabus should be done by each department as per MUHS guidelines.
 - c. As per recommendations of Academic committee proposal was sent to MET committee for Smart screens with internet facility

Chairperson - Criteria No. 1 NAAC Steering Committee Dr. P. D. M. M. C. Amravati



Dr Panjabrao Alias Bhausaheb Deshmukh

Memorial Medical College, Amravati

- d. As per recommendations of Academic committee Interpretation of investigations/case based discussion started in all clinical departments.
- Chairman Dr.P.R.Bhise Started meeting & told about the functioning of Academic Cell / Curriculum committee which was brought to notice of all members.
- 5. As Per post graduate Medical Education Regulation, 2000, every institution undertaking post graduation training programmed shall set up academic cell or curriculum committee.
- 6. Every department undertaking post graduate Training shall have Departmental committee to supervise curricular activities of PG Students & it was also suggested to maintain record of activities of also should have PG Syllabus.
- 7. Academic outcome based Parameters (PG- activities) in the form of Theory classes on Recent Advanced topics, clinical seminars journal clubs, Microteaching / Tutorials / Group discussion, Guest lecturers Interesting case Presentation / Isolate / Recent Academic activity as part of are to be conducted regularly as per the schedule PG activity it was suggested that Departments should verify from PG Syllabus of their subjects whether number of academic Parameters to be considered for PG inspection are specified and also maintain record of activities & Copy of the same should be send to Academic cell.
- 8. The six monthly work- Progress of the PG Students Should be revised every Quarterly in Departmental PG-Activities meeting and their progress report record should be maintained as per the format provided to you.
- 9. As per circular No PDMMC / ESt /3148 / 2021 Dated 14 / 06/ 2021 Discussion was held on "Basic Course in Biomedical Research from National Institute of Hematology Dr. R.R. Soni, Member Secretary told about the like of is the same is available on the NMC website. Registration of the same is full up to September 2021.
- 10. Different Parameters stated in Assessor's Guide for post- graduate Assessments for the Academic year 2021 – 2022 as per NMC norms was brought to notice of all members.
- 11. As per NMC / Pg- Assessor's guide discussion was held on current publication criteria and also told about each department should have at least 3 Publications in indexed journals during the preceding 3 years.
- 12. All the members were actively involved & participated in all above academic discussion.
- 13. It was brunt to notice of all members that for our IEC got Registration the period of five years from 9th April 2021 to 8th April 2026. All the members of Academic cell congratulated chairman & member secretary of the same.
- 14. Research Projects proposals which were submitted to central Research Laboratory they should first revered by scientific Review committee & then Ger approved by IEC meeting was going to be held soon. This was brought to the notice of all members.
- 15. Intercom, computer & Broad band connection facilities should be made available at Teaching areas as per NMC norms in all departments Dr.R.R.Soni Member secretary, pointed out, the same & interacted with all members.
- 16. Desktop, LCD Projectors, Screen should made available for conducting PG- activities.
- 17. Activities like CPC, Death Review meeting & others as required should be regularly held.
- 18. Tele conferencing infrastructure should be made available.

Panjabrao Alies Bhausaheb Deshi Memorial Medical College, Amrav.

Chairperson - Criteria No. _ NAAC Steering Committee Dr. P. D. M. M. C. Amravati 19. Clinical work / investigative workload should be progressively increased every year in preceding three years.

Meeting ended with vote of thanks by member- secretary.

Dr. R.R. Soni

Member-Secretary

Academic cell/Curriculum Committee

Copy to:

1. Hon'ble Dean, for Information and necessary action.

2. All members of the committee.

DEAN

Dr Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College, Amravati

Chairperson - Criteria No. <u>1</u> NAAC Steering Committee Dr. P. D. M. M. C. Amravati

Department of Pharmacology

Dr.P. D. M. M. C. Amravati

Meeting of the members of Academic Cell/Curriculum Committee

S.N.	Name of Committee Members	Signature.
01	Dr. A. S. Bhore,	
	Prof.& Head.Pharmacology	mer
02	Dr. P. R. Bhise.	1000
-	Prof.& Head.Microbiology	
03	Dr.Mrs. S. S. Pande	1 0 0 0 0
03		Alande
04	Prof.& Head.Physiology Dr. A. T. Deshmukh	1
05	Prof.& Head.Pathology	ho
0.5	Dr. A.V. Daphale	
06	Prof.& Head.Medicine	1-A-
06	Dr. N. P. Umale	N2
07	Prof.& Head.Surgery	, Arri
07	Dr. P. S. Junghare	Maharita
08	Prof.& Head.Obst.& Gynaecology	T DIE
08	Dr. S. S. Rawlani	
00	Prof.& Head.Anatomy	<u> </u>
09	Dr. A. K. Bhutey	
10	Prof.& Head.Biochemistry	
10	Dr. A. H. Tank / De Powern Tekade. Prof. & Head. Forensic Medicine	C
11	Dr. A. K. Jawarkar	+
11		1 8010 -
12	Prof.& Head.Community Medicine Dr.K.Y.Vilhekar	1100
	Prof.& Head.Paediatrics	050
13	Dr.G. N. Pundkar	10 - 1
	Prof.& Head.Orthopedics	hund
14	Dr. G. M. Kale	1
14	Prof.& Head. ENT	
15	Dr. S. K. Kadu	
15	Prof.& Head. Opthalmology	
16	Dr.R.P.Chordia	
	Prof.& Head. TB & Chest	
17	Dr. S. B. Deshmukh	thee-
	Prof.& Head.Psychiatry	Vice-
18	Dr. S. N. Agrawal	
	Prof.& Head.Skin & V.D.	
19	Dr.S.P.Kothari	
	Prof.& Head.Radiology	
20	Dr. S. S. Lawhale	M - 1 1
	Prof.& Head.Anaesthesia	Whitehal
21	Dr.R.R.Soni, Asso.Prof.Pathology	Mawhal
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Chairperson - Criteria No. <u>I</u> NAAC Steering Committee Dr. P. D. M. M. C. Amravati

DEAN

Dr Panjabrao Alias Bhausaheb Deshmukn Memorial Medical College, Amravati

1.4.2

Action Taken Report of the Institution on the Feedback - 2018



Shri Shivaji Education Society Amravati's

DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri, Harshvardhan P. Deshmukh

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Outward No./Pdmmc/Pharma/388A/2018

Date: - 17/07/2018

Action Taken Report

Reference: - 1. Meeting Notice Dated: - 10/07/2018

2. Meeting held in Council Hall on date: - 17/07/2018

3. Agenda: - Enclosed

4. Minutes of Meeting dated: - 17/07/2018

Action taken report on minutes of meeting dated 17/07/2018 of curriculum committee.

Resolution	Action Taken
Need more no. of books in library	As per recommendations of Academic committee proposal for increase in No. of books in library was passed in College Council Committee.
Reference books should be increased	As per recommendations of Academic committee proposal for increase in No. of Reference books was passed in College Council Committee.
Students should get practical experience in hospital	As per recommendations of Academic committee extra clinics are arranged for the students in hospital.
Student should be motivated for research	As per recommendations of Academic committee there are short term project under ICMR for the students and it was decided to arrange motivational program for the same.
Research area need to be improved	As per recommendations of Academic committee proposal for the same submitted to Research cell.

Dr. R.R. Soni

Member-Secretary

Academic cell/Curriculum Committee

Copy to:

1. Hon'ble Dean, for Information and necessary action.

Chairperson - Criteria No. I NAAC Steering Committee Dr. P. D. M. M. C. Amravati



Dr Panjabrao Alias Bhausaheb Deshmuki. Memorial Medical College, Amravati



SHRI SHIVAJI EDUCATION SOCIETY, AMRAVATI'S Dr. Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College Shivaji Nagar, Amravati - 444 603



Dr. Anil T. Deshmukh M.D. (Pathology) DEAN



Harshvardhan P. Deshmukh PRESIDENT

Office: Tel. (0721) 2552353
 Fax.: (0721) 2552353
 E-mail:drpdmmc2007@rediffmail.com,drpd.mmcamravati@gmail.com

Website:http://pdmmc.edu.in

Out. No. PDMMC/HCM/ 4744 /2018

Date :- 24.07.2018

Minutes of the Meeting

The joint meeting of "College Council & Hospital Committee" was held on 19th July, 2018 at 4.00 P.M. in the Council Hall under the Chairmanship of Dean Dr. P. R. Somwanshi. Following members of the College Council were present :-

HODs of Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Forensic Medicine, Pharmacology, Community Medicine, Medicine, Surgery, ENT, Orthopedics, Pediatrics, Ophthalmology, Radio-Diagnosis, Anesthesiology, Obstetrics & Gynecology. Respiratory Medicine, Dermatology, Psychiatry, Dentistry, I/c, MEU.

Following special invitees were present :-

Medical Superintendent, Dy. Medical Superintendent, Administrative Officer, I/c RHTC, I/c Resident & Intern Hostel, Warden, Boys Hostel, Warden, Girls Hostel, Warden, Nursing Hostel, Nursing Superintendent, Librarian, I/c Repair Section, I/c Central Store.

Following Members/Special Invitee were absent :-

In absence of Dr.A.T.Deshmukh, Prof & Head, Dept. of Pathology Dr.R.R.Soni was present. In absence of Dr. N.P.Umale, Prof & Head, Dept. of Surgery Dr. A.V.Darokar was present. In absence of Dr.G.M.Kale, Prof & Head, Dept. of ENT Dr. A.V. Khariya was present. In absence of Dr. A.V.Daphale, Prof & Head, Dept. of Medicine Dr. S.N. Bhasme was present. In absence of Dr. K.Y.Vilhekar, Prof & Head, Dept. of Pediatrics Dr. P.V.Kale was present.I/c Sport Deptt., Superintendent of Central Workshop, Engineer, Electrician, Plumber, Technical Expert, I/c PSBNSS (For Attendants and Sweepers) & I/c SBNSSS (For Nursing Staff)

Following members of Hospital Committee were present :-

Medical Superintendent, Dy. Medical Superintendent.

HODs & Unit Incharges: Dr.S.N.Bhasme, Dr.N.V.Sonone, Dr.R.P.Chordiya, Dr.M.P.Murkey, Dr.S.N.Agrawal, Dr. V. V. Saoji, Dr.A.V.Darokar, Dr.M.W.Barbade. Dr.V.N.Bijwe, Dr.A.V.Kharia. Dr.M.S.Khatri, Dr.G.N.Pundkar. Dr.R.W.Baitule. Dr.S.K.Kadu. Dr.A.V.Manekar, Dr.P.V.Kale, Dr.P.S.Junghare, Dr.S.A.Karale(Bhuyar), Dr.M.W.Jagtap, Nodal Officer, HOD, Bio-Chemistry, HOD, Pathology, HOD, Microbiology, HOD, P.S.M., HOD, Radio-Diagnosis, HOD, Anesthesia, Dr.V.P.Borkar, I/c UHTC, HOD, Dentistry, CCL, I/c Cytology, I/c Histopathology, I/c Research Lab, I/c Blood Bank, I/c CBL, I/c CML, I/c MRD, I/c Medical Store, I/c Repair Section, I/c RHTC, I/c UHTC, I/c Resident Hostel & Intern Hostel, Warden, Boys Hostel, Warden, Girls Hostel, Warden, Nursing Hostel, Nursing Superintendent. I/c Sai Security.

Following members of Hospital Committee were absent :- In absence of Unit Incharge Dr.A.V.Daphale, Dr. S.N.Bhasme was present. In absence of Dr.G.M.Kale Dr. A.V.Khariya was present.

Following points were discussed in the meeting:-

1	At the outset, Chair welcomed all the Members of College Council & Hospital Committee.				
2	Minutes of the Joint Mosting of College Council & Hospital Committee.				
2	Minutes of the Joint Meeting of College Council & Hospital Committee dated				
	20 nd June, 2018 were confirmed. Action taken on the following items was reviewed.				
	11. Chair asked Medical Superintendent about MOC Drill for NABH. Medical				
	Superintendent suggested the date will be fixed in the month of August, 2018.				
	05 Chair took review of wearing Apron by the Doctors. There is lack of supervision by				
	HOD/Unit I/c on this issue. All the doctors should be insisted to wear the Apron.				
	Mr. Chauhan (MJFJAY) informed that He has attended Departmental Meetings of				
	ObGy, Orthopedics; Medicine & Surgery and appraised the staff about MJFJAY. Chair				
	directed him to contact the remaining departments. Concerned HODs are also directed to				
	call Mr. Chauhan in the departmental meetings for the awareness of the schemes related to				
	MJFJAY.				
	07 Chair asked about the teachers observations related to students theory classes.				
	Some HODs informed that students are not attending classes regularly. Chair suggested to				
	maintain record of grossly irregular students for further necessary action against them.				
	Discussion was also held about the additional classes. Respective departments to send				
	names of most irregular students on 1 st August for the month of July 2018. This information				
	shall be provided in every month regularly.				
	of Catalact.				
	informed that in the last week meeting was held with Civil Surgeon. Chair asked to report				
	the progress of matter.				
	Chair asked HOD, Ophthalmology about the ophthalmic checkup at RHTC. She				
	told that from next week checkup will be done at RHTC. Purchasing Orders have been				
1	placed of Distance Vision Drum, Near Vision Drum, Trial Frame (Adult & Child), Trial Set				
	and Mirror.				
	5. Medical Superintendent informed that Bed charges Rs. 5/ per day are being levied				
	from 15.06.2018.				
	10. Chair asked HOD, Radio-Diagnosis about the functioning of CT Scan machine.				
	She informed that machine will be started within few days.				
	12. Chair took review about medical checkup of PG students & directed to complete				
	the process before 31st July 2018.				
3	Chair told that on the day of MCI Inspection for PG increase seats the following				
	Coordinators will oversee the expected performance.				
	(a) For OPD occupancy Dr.V.N.Lawankar				
	(b) For IPD occupancy Dr.G.N.Pundkar				
	(c) All Investigations Dr.A.T.Deshmkukh				
	(d) Radiological Investigations Dr.S.P.Kothari				
	Chair directed the concerned HODs to appoint 04 Coordinators each from their respective				
	departments for monitoring all 04 areas mentioned above. He instructed to send the names				
	of Coordinators on or before 28 th July, 2018.				
4	Chair presented the Bed Head Ticket (BHT) of Patient named Sachin Wankhade admitted				
•	on 16.07.2018. It is observed that there are no notice of the state of				
	on 16.07.2018. It is observed that there are no notes of concerned Unit I/c on case paper.				
5	He instructed all the concerned Unit I/c to monitor the notes without fail. Chair took review of "Impact Assessment" & informal HOD.				
5	Chair took review of "Impact Assessment" & informed HODs to discuss the issue in				

departmental meetings for creating awareness of their subordinate staff. He informed that we had already organized a Lecture of Dr. Rajesh Gondhalekar on 19th June 2018. As per the decision of MUHS Impact Assessment will start from December, 2018. Chair informed that MUHS is ready to give training of YOGA. He requested to send names of the interested staff. Chair told that as per Hon'ble Supreme Court's Order & requirement of NABH, MOC Drill for Fire is essential. He read the important observations related to NABH and asked Dr. S. N. Niwane about MOC drill. He directed Medical Superintendent to prepare MOC Drill programme in the month of August 2018 for Fire & NABH separately. Chair discussed the sensitive issue of high & low cost drugs & directed all the concerned to accept low cost drugs if the contents are same. The matter needs to be discussed in Departmental meeting for educating Junior Doctors. Chair requested to forward departmental project/s for MUHS grant of State & National level research conferences before 31.07.2018. Projects are useful for rating of NABH. Discussion was held regarding to increase sputum collection. HOD, Respiratory Medicine requested all concerned to send body fluid samples in OPD No. 12 for further necessary action. HOD, Obstrics & Gynecology told that Pathological reports are not getting in time to the patients. Chair asked the problems to I/c HOD Dr.Soni. He told that samples from the wards are getting after 5.00 pm. Chair instructed Nursing Superintendent to take rounds of Wards at 2.00 PM & take review of the pending work. Chair directed HOD, Pathology to bring statistics in the next meeting. Chair presented the Circular of Marathi Vidnyan Parishad regarding Award of Rs. One Lakh for College Teachers doing Quality Research. Details of the contest and the entry form is available on website of Marathi Vidnyan Parishad (www.mavipamumbai). The entry form for the contest is to be filled online. Last date for application is December 20, 2018. Action 13 taken report of feedback of stakeholders is prepared College

Academic/Curriculum Committee and remedial actions taken to complete the process.

Meeting ended with vote of thanks to the Chair. Medic

Kg2-504 Chairperson - Criteria No. I NAAC Steering Committee Dr. P. D. M. M. C. Amravati

Copy for information & necessary action to:

Medical Superintendent

HOD, Dept. of 2.

(All Depts) 3. Nodal Officer, DMMP-OFAMOS, MCI.

- 5. Dy. Medical Superintendent
- 6. Nursing Superintendent
- I/c Medical Record Section 7.
- 8. I/c Medical Store.
- Construction Dept.
- 10. Technical Expert

Dean, Dr.P.D.M.Medical College, Amravati.

DEAN Dr Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College, Amravati



Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri. Harshvardhan P. Deshmukh President Shri Shivaji Education Society

OfficeTel: 0721-2552353

•Fax: 0721-2552353

•Website: www.pdmmc.edu.in

•E-mail: drpdmmc2007@rediffmail.com

College Council Meeting Held On 24th July 2018

Item No. 13 - CC/HC: Action taken report of feedback on curriculum of stakeholders.

Resolution No. 13 -CC/HC: After detail discussion on action taken report of feedback on curriculum, remedial action is taken to complete the process.

Kyz-Krof

Chairperson - Criteria No. T NAAC Steering Committee Dr. P. D. M. M. C. Amravati Medical College

Dean Dr.PDMMC, Amravati

DEAN

Dr Panjabrao Alias Bhausaheb Deshmukh
Memorial Medical College, Amravati



Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri. Harshvardhan P. Deshmukh

President Shri Shivaji Education Society

Academic/Curriculum Committee

•E-mail: drpdmmc2007@rediffmail.com

Academic/Curriculum Committee Standard Operating Procedure

Curriculum is designed for learning and assessment experience which facilitates the learner to Achieve the prescribed outcome of course.

•Fax: 0721-2552353 •Website: www.pdmmc.edu.in

Curriculum Committee: is an institutional body that comprises of faculty and constituted based on the norms prescribed by the NMC that oversees the Medical Education Programme as a whole and has responsibility for the overall design, integration, coordination, delivery and improvement of the curriculum. The curriculum committee is responsible for developing the curricular modules and their implementation at the institution. The Curriculum committee ensures that the institutional curriculum plan and its delivery are aligned to end in accordance to the principles and requirements enriched in the Graduate Medical Education Regulations (GMER) and Postgraduate Medical Education Regulations (PGMER) document.

Activities:-

- A. Institute has academic cell/curriculum committee constituted by Dean having all Heads of Departments as members. Senior HOD be the Chairman of committee & one faculty member as Member Secretary.
- B. Committee is constituted as per direction in Postgraduate Medical Education Regulation 2000 of Medical Council of India.
- C. Committee will discuss issues regarding implementation of curriculum of postgraduate courses in the institution.
- D. Committee will also formulate policies regarding assessment of activities of postgraduate teaching in different departments running postgraduate courses.
- E. To discuss about implementation of MBBS curriculum as per CBME.
- F. To design academic calendar for MBBS curriculum.
- G. To plan a meeting with curriculum subcommittee to formulate plan for conducting Sensitization programme for of CISP for faculties with MEIJ & Discuss difficulties in implementation of curriculum.
- H. Committee will meet at least once in academic year and additionally as per issues to be decided. Issues regarding suggestions for modification of syllabi if any be conveyed to MUHS, Nashik for consideration.
- J. Minutes of all the meetings of committee will be maintained.

Dr. R.R. Soni

Member-Secretary

Academic Cell/Curriculum Committee

Dr. P.R. Bhise

Chairman

Academic Cell/Curriculum Committee

H3 revol

Chairperson - Criteria No. INAAC Steering Committee Dr. P. D. M. M. C. Amravati



DEAN
Dr Panjabrao Alias Bhausaheb Deshmukn
Memorial Medical College, Amravati



Shri Shivaji Education Society Amravati's

DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri. Harshvardhan P. Deshmukh President

Shri Shivaji Education Society

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•Fax: 0721-2552353 •Website: www.pdmmc.edu.in

•E-mail: drpdmmc2007@rediffmail.com

Outward No./Pdmmc/Pharma/382A/2018

Date:- 10 /07/2018

Notice for Meeting of Academic Cell / Curriculum Committee

Meeting of academic Cell/Curriculum Committee will be held on 17/07/2018 in Council meeting Hall under the chairmanship of Dr. A.S.Bhore, on 17/07/2018 . All members are requested to attend the same.

Agenda for the Meeting-

- 1. Welcome address by Secretary.
- 2. To read and approve the Minutes of last meeting.
- 3. To discuss about Suggestions and Feedback form from various stake holders.
- 4. To discuss about academic outcome-based parameters.
- 5. To Discuss about Review of Thesis Work of P.G. Students
- 6. To Discuss about progress report and attendance of residents
- 7. To discuss about Basic Course in Biomedical Research(BCBR), Good Clinical Practice (GCP), Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) for P/G. Students.
- 8. Any other subject with permission of chair.

Dr. R.R. Soni

Member-Secretary

Academic cell/Curriculum Committee

Copy to

- 1. Hon'ble Dean, for Information and necessary action
- 2. All members of Academic Cell / Curriculum Committee

DEAN

Dr Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College, Amravati

Chairperson - Criteria No. T NAAC Steering Committee Dr. P. D. M. M. C. Amravati

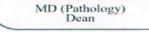




Shivaji Nagar, Amravati- 444603



Shri. Harshvardhan P. Deshmukh President Shri Shivaji Education Society



OfficeTel: 0721-2552353

•Fax: 0721-2552353

·Website: www.pdmmc.edu.in

•E-mail: drpdmmc2007@rediffmail.com

Outward No./Pdmmc/Pharma/389A/2018

Date: - 17/07/2018

Meeting of Academic Cell / Curriculum Committee Date: - 17/07/2018 Meeting Minutes

Meeting of Committee was held on 17/07/2018 in Council Meeting Hall under Chairmanship of Hon'ble Dean.

Following members attended the meeting:-

1. Dr. A. S. Bhore

2. Dr. G. N. Pundkar

3. Dr. S. S. Pande

4. Dr. A.T. Deshmukh

5. Dr. Sonal Bhuyar

6. Dr. S. B. Deshmukh

7. Dr. N.P. Umale

8. Dr. K. Y. Vilhekar

9. Dr. A.K.Jawarkar

10. Dr. S.S.Lawhale

11. Dr. P.R. Tekade

12 Dr. R.R. Soni

Followings are proceedings of meeting: -

- (1) Dr. Bhore welcomed Honb'le Dean & members present at the meeting.
- (2) At the beginning Dean gave information that Dr. S.S. Pande is elected as Chairman of BOS Preclinical at MUHS. House congratulated Dr. Pande on her achievement.
- (3) Dean asked about procuring G.R. regarding additional allowance of Rs.2500/- p.m. admissible to PG teachers.
- (4) Meeting of Academic Cell/ Curriculum Committee was held on 10/04/2018. Review was taken by Dean regarding proceedings of last meeting.

Chairperson - Criteria No. I NAAC Steering Committee Dr. P. D. M. M. C. Amravati





(5) In previous meeting there was discussion regarding suggestions to be given to University regarding present curriculum. It was suggested that Departments should verify from PG Syllabus of their subjects, whether number of academic parameters to be considered for PG Inspection are specified & it was also suggested to hold meeting of faculties of department, other stake holders regarding suggestions on curriculum & send letter to MUHS through The Dean.

- (6). As per Suggestions and Feedback form from various stake holders:-
 - As per recommendations of Academic committee proposal for increase in No. of books in library was passed in College Council Committee.
 - As per recommendations of Academic committee proposal for increase in No. of Reference books was passed in College Council Committee.
 - As per recommendations of Academic committee extra clinics are arranged for the students in hospital.
 - d) As per recommendations of Academic committee there are short term project under ICMR for the students and it was decided to arrange motivational program for the same.
 - e) As per recommendations of Academic committee proposal for the same submitted to Research cell.
- (7). It was observed that such letters were received from Department of Pharmacology, Pathology & Anatomy. HODs of Department of Surgery & Physiology said letters are sent & might be in transit. They have shown the office copy of those letters. Dr. S.B. Deshmukh said that draft was ready for sending.

Dean asked other members present to send letters, regarding it , based on meetings conducted at departmental level.

(8). Issue was also discussed regarding feedback form .Pattern may be finalized after consultation.

Meeting ended with thanks

Dr. R.R. Soni

Member-Secretary

Academic Cell/Curriculum Committee

Copy to: All the Members of Committee

Copy submitted to: The Dean, Dr.P.D.M.M.C. Amravati.

Ka sul

Chairperson - Criteria No. <u>1</u> NAAC Steering Committee Dr. P. D. M. M. C. Amravati



DEAN
Dr Panjabrao Alias Bhausaheb Deshmukh
Memorial Medical College, Armavati

Department of Pharmacology

Dr.P. D. M. M. C. Amravati

Meeting of the members of Academic Cell/Curriculum Committee

on dt. 17	1071	18 at	12.00	noon

.N.	Name of Committee Members	Signature.
1	Dr. A. S. Bhore,	
	Prof.& Head.Pharmacology	June
02	Dr. P. R. Bhise.	10.
	Prof.& Head.Microbiology	
3	Dr.Mrs. S. S. Pande	1000
-	Prof.& Head.Physiology	Sande
4	Dr. A. T. Deshmukh	1
O-T	Prof.& Head.Pathology	
05	Dr. A.V. Daphale	<u> </u>
	Prof.& Head.Medicine	
16	Dr. N. P. Umale	+ 1
10		Denz
)7	Prof.& Head.Surgery	Majaration
''	Dr. P. S. Junghare	Mahariba
)8	Prof.& Head.Obst.& Gynaecology Dr. S. S. Rawlani	100
0	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
00	Prof.& Head.Anatomy	-
09	Dr. A. K. Bhutey	
10	Prof.& Head.Biochemistry	
10	Dr. A. H. Tank / De Pawan Tekade. Prof. & Head. Forensic Medicine	(======================================
11	Dr. A. K. Jawarkar	+
1 1	Prof.& Head.Community Medicine	1 8H4.
12	Dr.K.Y.Vilhekar	1
. 2	Prof.& Head.Paediatrics	05
13	Dr.G. N. Pundkar	10 2//
	Prof.& Head.Orthopedics	lu
14	Dr. G. M. Kale	1
	Prof.& Head. ENT	
15	Dr. S. K. Kadu	
	Prof.& Head. Opthalmology	
16	Dr.R.P.Chordia	
T ST	Prof.& Head. TB & Chest	
17	Dr. S. B. Deshmukh	Wice-
200	Prof.& Head.Psychiatry	Mr.C.
18	Dr. S. N. Agrawal	
	Prof.& Head.Skin & V.D.	
19	Dr.S.P.Kothari	
.,	Prof.& Head.Radiology	
20	Dr. S. S. Lawhale	M
	Prof.& Head.Anaesthesia	Whilehal
21	Dr.R.R.Soni, Asso.Prof.Pathology	1 8

Chairperson - Criteria No. 1 NAAC Steering Committee Dr. P. D. M. M. C. Amravati